



University of Connecticut  
*Office of the Vice President and  
Chief Financial Officer*

February 18, 2010

TO: Members of the Board of Trustees

FROM: Peter J. Nicholls  
Provost

Richard D. Gray  
Vice President and Chief Financial Officer

**SUBJECT: FISCAL YEAR 2011 ACADEMIC MATERIALS FEES FOR THE  
UNIVERSITY OF CONNECTICUT, STORRS AND REGIONAL  
CAMPUSES**

**RECOMMENDATION:**

That the Board of Trustees approve a schedule of Academic Materials Fees for Fiscal Year 2011 as follows: creation of new course fees (Business, Liberal Arts and Sciences, Nursing and Agriculture) and adjustments to course fees (Fine Arts, Education, and Liberal Arts and Sciences).

**BACKGROUND:**

Beginning in 2002, the University embraced a new student fee review process. Three categories of fees were established: (1.) Institutional Fees, which require central administrative approval, such as Tuition, Room, Board, Infrastructure Maintenance Fee and self-supporting programs; (2.) Academic Materials Fees, which are for consumables and instructional materials that are specific to a particular course or major; and (3.) Student Fees, which include the General University Fee and student activity and service fees. Senior Management charged permanent committees with promoting a fee structure for the academic and student fees that supports excellence, provides comprehensive procedures, and is uniform without sacrificing efficiency and flexibility. The committees are comprised of students, faculty, and administrative representatives. These fee proposals were presented to and approved by the Vice President and Chief Financial Officer and the Provost.

See attached schedule for summary of recommended Academic Materials Fees.

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352 Mansfield Road Unit 2014  
Storrs, Connecticut 06269-2014

Telephone: (860) 486-4340  
Facsimile: (860) 486-1070

# University of Connecticut (Storrs and Regionals)

## Summary of Recommended Academic Materials Fees

Fiscal Years 2010-2011

Academic Materials Fees are assessed for essential consumables, instructional materials and other direct costs (such as equipment rentals and field experiences) that are specific to particular courses and majors. These fees are recommended by the Academic Materials Fee Committee.

| Fee per Semester   |                     |            |
|--------------------|---------------------|------------|
| FY 2010<br>Current | FY 2011<br>Proposed | % Increase |

### Course Fees<sup>A</sup>

|   |      |         |                  |
|---|------|---------|------------------|
| Allied Health (MT 3132)                                   | \$50 | \$75    | Increase/Level 5 |
| Allied Health (MT 3361)                                   | \$50 | \$35    | Decrease/Level 3 |
| Drama (DRAM 1110 and 4151)                                | \$25 | \$20    | Decrease/Level 2 |
| Chemistry (CHEM 1122 and 1124)                            | \$10 | \$20    | Increase/Level 2 |
| Chemistry (CHEM 1147Q and 1126Q)                          | \$10 | \$75    | Increase/Level 5 |
| Chemistry (CHEM 1148Q)                                    | \$20 | \$35    | Increase/Level 3 |
| Chemistry (CHEM 3332)                                     | \$20 | \$50    | Increase/Level 4 |
| Chemistry (CHEM 2242 and 3215)                            | \$20 | \$75    | Increase/Level 5 |
| Chemistry (CHEM 3334, 2446, 3442W, 2445, 3566 and 3565WC) | \$20 | \$75    | Increase/Level 5 |
| Journalism (JOUR 2001W)                                   | \$0  | \$10    | New/Level 1      |
| Nursing ( NURS 3120, 3392, 3592, 3230 and 4292)           | \$0  | \$75    | New/ Level 5     |
| Plant Science ( PLSC 3271)                                | \$0  | \$20    | New/ Level 2     |
| Radcliffe Hicks (AGNR 3326)                               | \$0  | \$35    | New/Level 3      |
| Radcliffe Hicks (SAAG 316)                                | \$0  | \$35    | New/Level 3      |
| Marine Science (MARN 1003 and 1004)                       | \$0  | \$35    | New/ Level 3     |
| MBA Field Experience (MGMT 5894 and FNCE 5894)            | \$0  | \$3,500 | New              |

<sup>A</sup> Course Fees are assessed at pre-determined levels unless the fee existed prior to the Academic Materials Fees process. There is flexibility at level 3 and below to charge actual cost upon approval by the committee.

Level 1 = \$10, Level 2 = \$20, Level 3 = \$35, Level 4 = \$50, Level 5 = \$75

**University of Connecticut (Storrs and Regional Campuses)**  
**Academic Materials Fees Committee**

The Academic Materials Fees Committee has reviewed and by consensus, endorsed the following recommendations and adjustments for FY 2011. On behalf of the Committee, the following recommendations are forwarded for your consideration.

**Course Fees**

**School of Business**

**MBA Field Experience/Laboratory Fee (Optional)**

**Recommendation:** To approve \$3,500 for a field trip for MGMT 5894 and FNCE 5894.

**Purpose:** This fee covers the cost of the trip.

**Justification:** Currently, students who wish to participate in this international field experience independently pay for trip expenses, making them unable for reimbursement by their employer because it is not reflected on their fee bill. NOTE: This fee currently exists for students in OPIM 5894 and MKTG 5894.

**College of Agriculture and Natural Resources**

**Allied Health**

**Recommendation:** Approve an increase from \$50 to \$75 for MT 3132 (formally MT 3131).

**Purpose:** For consumable lab supplies.

**Justification:** The actual cost per student exceeds \$140.

**Recommendation:** Approve a decrease from \$50 to \$35 for MT 3361.

**Purpose:** For consumable lab supplies.

**Justification:** The actual consumable cost per student is \$35.

**Plant Science**

**Recommendation:** Approval of \$20 per student for PLSC 3271.

**Purpose:** For consumable lab supplies and chemicals.

**Justification:** The cost per student is approximately \$36.

**Radcliffe Hicks**

**Recommendation:** Approval of \$35 per student for SAAG 316.

**Purpose:** For consumable supplies.

**Justification:** The actual cost per student is \$44.

**Recommendation:** Approval of \$35 per student for AGNR 3326.

**Purpose:** For consumable supplies.

**Justification:** The actual cost per student is \$44.

**School of Fine Arts**

**Drama**

**Recommendation:** Approve a decrease from \$25 to \$20 for DRAM 1110 and 4151.

**Purpose:** Decrease fee to actual cost.

**Justification:** Cost of program has decreased.

## College of Liberal Arts and Sciences

### Chemistry

**Recommendation:** Approve an increase from \$10 to \$20 for CHEM 1122 and 1124.

**Purpose:** For consumable lab supplies.

**Justification:** The actual cost per student is \$25 and \$35, respectively.

**Recommendation:** Approve an increase from \$10 to \$75 for CHEM 1147Q and 1126Q.

**Purpose:** For consumable lab supplies.

**Justification:** The cost per student approximates \$80 and \$90, respectively.

**Recommendation:** Approve an increase from \$20 to \$35 for CHEM 1148Q.

**Purpose:** For consumable lab supplies.

**Justification:** The approximate cost per student is \$50.

**Recommendation:** Approve an increase from \$20 to \$50 for CHEM 3332.

**Purpose:** For consumable lab supplies.

**Justification:** The cost per student is approximately \$52.

**Recommendation:** Approve an increase from \$20 to \$75 for CHEM 2242 and 3215.

**Purpose:** For consumable lab supplies.

**Justification:** The approximate cost per student is \$113 and \$227, respectively.

**Recommendation:** Approve an increase from \$20 to \$75 for CHEM 3334, 2446, 3442W, 2445, 3566, and 3565WC.

**Purpose:** For consumable lab supplies.

**Justification:** The approximate cost per student ranges from \$75 to \$115.

### Journalism

**Recommendation:** Approval of \$10 per student for JOUR2001W.

**Purpose:** To cover field trip transportation costs to Legislature or Hartford Superior Court.

**Justification:** The actual cost per student is \$12.

### Marine Sciences

**Recommendation:** Approval of \$35 per student for MARN 1003 and 1004.

**Purpose:** For consumable lab supplies and chemicals.

**Justification:** The approximate cost per student is between \$38 and \$43.

### School of Nursing

**Recommendation:** Approval of \$75 per student for NURS 3120, 3392, 3592, 3230 and 4292.

**Purpose:** For study and reference materials available online that can be downloaded, utilized and saved indefinitely by the student.

**Justification:** The cost per student is \$100.