



University of Connecticut
*Office of the Vice President and
Chief Financial Officer*

March 10, 2009

TO: Members of the Board of Trustees

FROM: Peter J. Nicholls
Provost

Richard D. Gray
Vice President and Chief Financial Officer

**SUBJECT: FISCAL YEAR 2010 ACADEMIC MATERIALS FEES FOR THE
UNIVERSITY OF CONNECTICUT, STORRS AND REGIONAL
CAMPUSES**

RECOMMENDATION:

That the Board of Trustees approve a schedule of Academic Materials Fees for Fiscal Year 2010 as follows: creation of new course fees (MBA Field Experience), adjustments to major fees (Physical Therapy and Malpractice Insurance), and adjustments to course fees (Malpractice Insurance, Physical Therapy and Pharmacy).

BACKGROUND:

Beginning in 2002, the University embraced a new student fee review process. Three categories of fees were established: (1.) Institutional Fees, which require central administrative approval, such as Tuition, Room, Board, Infrastructure Maintenance Fee and self-supporting programs; (2.) Academic Materials Fees, which are for consumables and instructional materials that are specific to a particular course or major; and (3.) Student Fees, which include the General University Fee and student activity and service fees. Senior Management charged a permanent committee with promoting a fee structure for the academic and student fees that supports excellence, provides comprehensive procedures, and is uniform without sacrificing efficiency and flexibility. Membership of the committee is comprised of students, faculty, and administrative representatives. These fee proposals were presented to and approved by the Vice President and Chief Financial Officer and the Provost.

See attached schedule for summary of recommended Academic Materials Fees.

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University of Connecticut (Storrs and Regionals)

Summary of Recommended Academic Materials Fees

Fiscal Years 2009-2010

Academic Materials Fees are assessed for essential consumables, instructional materials and other direct costs (such as equipment rentals and field experiences) that are specific to particular courses and majors. These fees are recommended by the Academic Materials Fee Committee.

	Fee per Semester		
	FY 2009	FY 2010 Proposed	% Increase
Major Fees			
Physical Therapy (410, 412) ^A	\$50	\$0	-100%
Malpractice Insurance ^A	\$12-\$17	\$0	Correction
Course Fees			
Malpractice Insurance ^A	\$0	\$12-\$17	Correction
MBA Field Experience	\$0	\$3,500	100%
Pharmacy (3032, 4031)	\$0	\$20	100%
Pharmacy (4052)	\$0	\$10	100%
Pharmacy (5047)	\$0	\$95	100%
Physical Therapy (410, 412) ^A	\$50	\$75	50%

^A This is a technical correction; changing the fee from a major fee each semester to a course fee. This correction more accurately reflects costs with students taking the courses.

University of Connecticut (Storrs and Regional Campuses)

Academic Materials Fees Committee

The Academic Materials Fees Committee made recommendations to the Provost and Vice President & Chief Financial Officer. Upon their review, the following recommendations and adjustments for FY 2010 are forwarded for your consideration.

Major Fees

Malpractice Insurance

Recommendation: Change from a major fee to a course fee for all clinical courses at \$12 - \$17 per semester.

Purpose: To cover the cost of malpractice insurance associated with courses requiring a clinical placement.

Justification: The cost per student is based on how many students within the entire State system are listed on the policy. The policy is purchased by the State Insurance and Risk Management Board for all State agencies (e.g. UConn, MCC, Central, Eastern, etc.). Currently the amount is \$13 per semester but this can change for the reason stated above. Recommendation is for the fee to be a course fee instead of a major fee. As a major fee students were incorrectly charged even though they had not yet enrolled in a course with a clinical experience.

Neag School of Education

Beginning with the fall 2008 semester the Neag School of Education suspended the technology fee (laptops) for **new** students enrolled in the Integrated Bachelor's/Master's Program (IB/M) and Music Education Programs. This decision was due to the responses that were received from a student survey and from a petition signed by IB/M students. Students currently enrolled in the IB/M and Music Education Programs will continue to be charged the fee. Students in the Teacher Certificate Program for College Graduates (TCPCG) will continue in the laptop program.

Course Fees

School of Business

MBA Field Experience/Laboratory Fee (Optional)

Recommendation: To approve \$3,500 for a field trip for OPIM 5894-R11 (10718) and MKTG 5894-M20 (11052).

Purpose: Covers the cost of the trip.

Justification: Currently students who wish to participate in this field experience independently pay for trip expenses, making them unable for reimbursement by their employer because it is not reflected in their fee bill.

Physical Therapy

Recommendation: The fee is already approved as a major fee at \$50 per semester. This request is to change the fee to a course fee and increase the rate to \$75 for PT410 and PT412.

Purpose: For cadavers.

Justification: It is more equitable to charge students enrolled in the courses that utilize the cadavers.

School of Pharmacy

Recommendation: Approve \$20 for PHRX 3032 and PHRX 4031, \$10 for PHRX 4052 and \$95 for PHRX 5047.

Purpose: For pharmaceuticals used in the courses.

Justification: The School of Pharmacy is in the process of phasing in a new curriculum. Because of this the PHRM curriculum will become the PHRX curriculum with corresponding new course numbers. The above 4 courses are already approved under PHRM 3011, 4012, 4002/4010 and 5009 in the old curriculum. The 4 PHRM course curriculums will be taught in the PHRX curriculum with the PHRX prefix and new numbers. The PHRM courses will be removed from the curriculum once the PHRX courses have been taught.