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Office of the Executive Vice President for
Administration and Chief Financial Officer
Scott A. Jordan
Executive Vice President
for Administration
and Chief Financial Officer

April 26, 2017

TO: Members of the Board of Trustees

FROM: Scott A. Jordan
             Executive Vice President for Administration and Chief Financial Officer

RE: SciQuest, Inc. (d/b/a Jaggaer) eProcurement System – E2E Model
             Purchase and Implementation

RECOMMENDATION:

That the Board of Trustees approve the purchase and implementation of the Jaggaer [eProcurement] end-to-end [E2E - full suite] model upgrade at a cost of $1,401,737 including licenses, support, implementation services and contingency.

RESOLUTION:

"Be it resolved that the Board of Trustees approve the use of $1,401,737 in University operating and capital funds for an upgrade to the existing eProcurement system and expansion of the overall procure-to-pay system."

BACKGROUND:

In 2011, the University contracted with SciQuest Inc. (d/b/a Jaggaer) to integrate their eProcurement solution with the Kuali Financial System. This integration uses a cloud based "sandwich" model, which features an Amazon-like shopping experience, purchase order delivery, and electronic invoicing.

The population utilizing the eProcurement solution has expanded well beyond University fiscal officers to include a diverse range of faculty, staff, graduate and undergraduate students who can order supplies, goods and services, and equipment through this integrated tool. In evaluating the potential of this critical system, additional features were identified which could afford the University competitive advantages over its peers and/or aspirants.

An expansion of the current sandwich model to an E2E full-suite model would provide the campus community with an experience by which all of the procurement processes will reside entirely within the Jaggaer platform. The E2E model would provide more configurable workflows, which could enhance compliance requirements and afford the University the ability to more precisely manage procurement activity and routing. In addition, the full suite model would provide the level of financial data capture required for deep spend analytics, specifically for strategic procurement

planning activities. Further, this model will allow a single login encapsulated procurement activity process with connections into the financial system of record through integration points for controls and financial reporting purposes. These enhancements afford the University an opportunity to provide a unified, consistent experience from procurement to payment.

This initiative will ensure that the eProcurement functional and operational models strategically align with, and efficiently support, the goals and objectives of the University's research, educational and academic missions while improving reporting and compliance capabilities. It is anticipated that the implementation of the selected modules purchased will begin during 2017, with a projected completion date during 2018. The total estimated cost of the project is $1,401,737 including licenses, support, implementation services and contingency.

The project is sponsored by Procurement Services with project oversight from Finance Systems and integration support from University Information Technology Services. The project budget contemplates anticipated consulting and software needs to be procured in accordance with State contracting requirements and University policies and procedures. The budget will be funded from a combination of University operating funds and capital funds.