


April 17, 2024

TO: Members of the Board of Trustees

FROM: Jeffrey P. Geoghegan, CPA 
Executive Vice President for Finance and Chief Financial Officer

RE: Project Budget for Garrigus Suites Environmental Systems Upgrade
(Final: \$620,000)

RECOMMENDATION:

That the Board of Trustees approve the Final Budget of \$620,000, as detailed in the attached project budget, for multiple improvements and upgrades to the Environmental Systems in the Harry L. Garrigus Suites. The Administration recommends that the Board of Trustees adopt the Resolution below.

RESOLUTION:

“Be it resolved that the Board of Trustees approve the use of \$620,000 in University Funds for the Garrigus Suites Environmental Systems Upgrade project and approve the request for a waiver of the three-stage budget approval process to allow construction to proceed in accordance with sole source procurement procedures.”

BACKGROUND:

This project involves extensions to and replacements in the existing Building Management System (BMS) for Garrigus Suites, including but not limited to new supervisory controllers and controllers for the boiler, air handlers, unit heaters, exhaust fans, and chilled water system; engineering and design; software upgrades and new control graphics; and startup and commissioning. This project aligns with the strategic initiatives of Seven World-Class Campuses, One Flagship University and Student Success Journey.

The Final Budget is attached for your information.

Attachment

CAPITAL PROJECT BUDGET REPORTING FORM

TYPE BUDGET: FINAL

PROJECT NAME: GARRIGUS SUITES ENVIRONMENTAL SYSTEMS UPGRADE

<u>BUDGETED EXPENDITURES</u>	PROPOSED FINAL 4/17/2024
CONSTRUCTION	\$ 372,000
DESIGN SERVICES	-
TELECOMMUNICATIONS	-
FURNITURE, FIXTURES AND EQUIPMENT	186,000
CONSTRUCTION ADMINISTRATION	-
OTHER AE SERVICES (including Project Management)	\$ -
ART	-
RELOCATION	-
ENVIRONMENTAL	\$ -
INSURANCE AND LEGAL	-
MISCELLANEOUS	-
OTHER SOFT COSTS	-
SUBTOTAL	\$ 558,000
PROJECT CONTINGENCY	62,000
TOTAL BUDGETED EXPENDITURES	\$ 620,000
<u>SOURCE(S) OF FUNDING *</u>	
UNIVERSITY FUNDS	\$ 620,000
TOTAL BUDGETED FUNDING	\$ 620,000

* This budget reflects the University's current intended source(s) of funding for the specified project. The University may adjust this funding plan in order to ensure compliance with applicable federal and state law(s) or to strategically utilize all fund sources, within the approved budget amount, as appropriate.

BOT 4.17.2024

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GARRIGUS SUITES ENVIRONMENTAL SYSTEMS UPGRADE

Project Budget (Proposed FINAL)

APRIL 17, 2024

